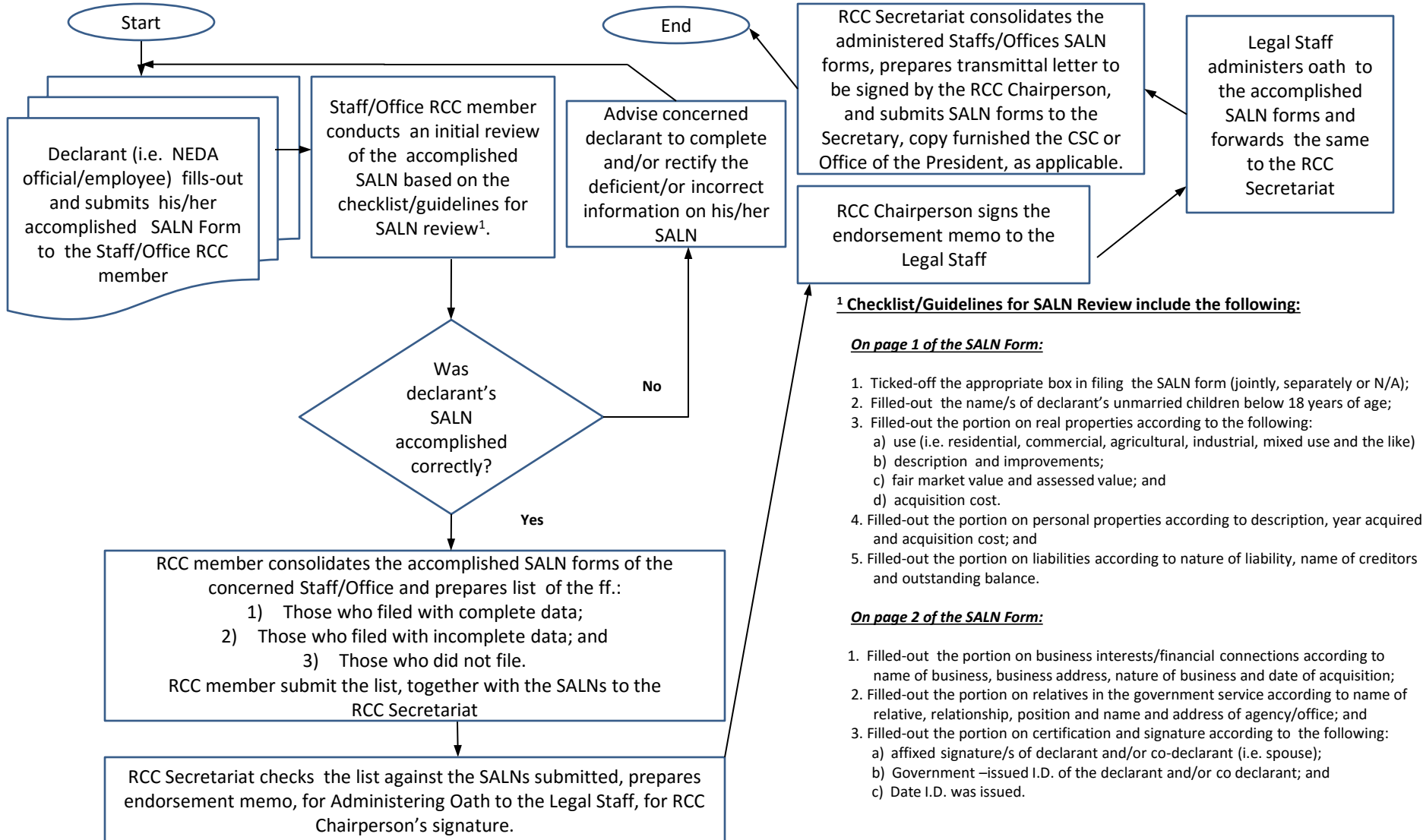


National Economic and Development Authority (NEDA)
Review and Compliance Committee (RCC) Procedures in the Filling Out and Submission of the
Statement of Assets, Liabilities and Net Worth (SALN) Form

Declarant (i.e. NEDA Official/Employee)

Administrative Staff

Legal Staff



¹ Checklist/Guidelines for SALN Review include the following:

On page 1 of the SALN Form:

1. Ticked-off the appropriate box in filing the SALN form (jointly, separately or N/A);
2. Filled-out the name/s of declarant's unmarried children below 18 years of age;
3. Filled-out the portion on real properties according to the following:
 - a) use (i.e. residential, commercial, agricultural, industrial, mixed use and the like)
 - b) description and improvements;
 - c) fair market value and assessed value; and
 - d) acquisition cost.
4. Filled-out the portion on personal properties according to description, year acquired and acquisition cost; and
5. Filled-out the portion on liabilities according to nature of liability, name of creditors and outstanding balance.

On page 2 of the SALN Form:

1. Filled-out the portion on business interests/financial connections according to name of business, business address, nature of business and date of acquisition;
2. Filled-out the portion on relatives in the government service according to name of relative, relationship, position and name and address of agency/office; and
3. Filled-out the portion on certification and signature according to the following:
 - a) affixed signature/s of declarant and/or co-declarant (i.e. spouse);
 - b) Government –issued I.D. of the declarant and/or co declarant; and
 - c) Date I.D. was issued.